



FDCA 2025 NATIONAL CONFERENCE SPONSORSHIP AND EXHIBITION TERMS AND CONDITIONS

General

1. Prices are exclusive of GST and in Australian Dollars
2. Sponsorship and exhibition inclusions will not be given until full payment is received
3. Cancellation of exhibition and sponsorship packages must be received by FDCA in writing
4. FDCA or the Pullman Melbourne, Albert Park will not be held responsible for any lost or damaged property

Sponsorship

1. A minimum 50%, non refundable payment is required at time of booking
2. The balance is due no later than 4pm, 24 April 2025
3. Cancellations made prior to 24 April 2025 will be given a 25% refund of final balance, cancellations made after this date will not receive a refund
4. Unless noted in the sponsorship package, entry into conference sessions, workshops or any function related to the FDCA 2025 National Conference is not included
5. FDCA reserves the right to reject sponsorship applications and cancel sponsorship agreements if there is a conflict with FDCA. In the instance that a sponsorship is cancelled a full refund will be given.
6. In the event of the FDCA 2025 National Conference being cancelled, a full refund will be given to sponsors.

Exhibition

1. Exhibitor bookings will be confirmed once full payment has been made by the exhibitor.
2. Conference registration is not included in the single or double booth package
3. FDCA reserves the right to modify the floor plan and reallocate booths without notice
4. Exhibitors are not permitted to sublet or assign any part of their allocated space without written consent from FDCA
5. Each exhibitor must, at their own expense, hold a minimum of \$10 million Public and Product Liability insurance and provide FDCA with a copy of the certificate no later than 18 July 2025
6. FDCA reserves the right to reject applications for exhibitors
7. FDCA reserves the right to remove items that we deem inappropriate or unacceptable without penalty
8. All displays and any form of promoting exhibitors goods and services must be done so within their assigned space. Obstruction of other exhibitors stands and walkways is strictly prohibited
9. The use of microphones or any instrument that produces excessive noise that causes inconvenience to other exhibitors, FDCA or official proceedings is prohibited
10. Exhibitors will be solely responsible for their own property. FDCA takes no responsibility for lost or damaged items
11. Screws, nails, staples and pins are not permitted to be used on the booth walls to display any material
12. The exhibitor will be responsible for any damages to the booth or venue and will be required to pay for all costs involved
13. Customised stands are not permitted without prior, written consent from FDCA
14. If an exhibitor cancels on or prior to 24 April 2025 a 50% refund will be given. No refunds will be given for cancellations made after 24 April 2025.
15. In the event of the FDCA 2025 National Conference being cancelled, a full refund will be given to exhibitors.